



Monthly Update

May 2024

Finances and End of Year Classroom Policy

According to the ECS handbook (p. 9), “any student with an unpaid balance on May 11 will not be permitted to attend school until the balance is paid in full.” Students whose accounts are not paid in full by the end of business on **Friday, May 10**, will not be allowed into the classroom on Monday, May 13, until payment of the balance and monthly late payment fee have been presented through TuitionEP. If you anticipate any problems meeting your financial obligation at the end of this school year, PLEASE CONTACT THE OFFICE IMMEDIATELY TO SET UP AN APPOINTMENT WITH MR. PADDOCK AS SOON AS POSSIBLE.

ECS will continue assessing normal fees (extended care drop-in fees, late pick-up fees, rescue meals, etc.) throughout the rest of the school year. ECS will not release report cards and/or transcripts until account balances are paid in full. While ECS will notify parents of outstanding balances if report cards are held, we encourage you to check your account in TuitionEP during the last week of school and to take care of these miscellaneous charges before the end of the school year if possible.

Spring Allergy Season Reminder

As a reminder, if your child needs to take medication at school to address seasonal allergies the medication must be brought to the office and an authorization form must be signed. *Please note that any medication needing to be taken longer than 10 days will need a doctor's approval.* To secure more information on ECS's medication authorization process, please contact Tiffany in the school office.

Spring Photos

Victor O Neil Photography will release emails with the link to access our spring group photos. Check your email in the coming weeks so you don't miss the opportunity to order your class photos. Parents of Kindergarteners will want to look for their child's graduation portraits, too!

Summer Book Orders

ECS is releasing Summer Book order information separately this weekend. Order forms are due at entry time on Monday, April 29. If you choose to order, ECS will bill your account and fill your child's Summer Book order when the product arrives.

Report Cards & Standardized Test Results

ECS will release final report cards for the year by mail no later than June 7 to all families whose accounts are current. Depending upon when ECS receives standardized test results for students in grades 1-6, classroom teachers will send them home in weekly folders before the end of the school year or ECS will include them with the final report card for the year. In lieu of report cards, ECS will re-release billing notices for any accounts with outstanding balances.

Calendar Events



Field Day ~ May 17

We look forward to our annual school-wide field day on Friday, May 17. This event serves as our “year-end class picnic” for all grade levels. All events will be held on-site this spring.



Curtains Up ~ Friday, May 24

You are invited to join our student body in the church auditorium at 10:30 AM on Friday, May 24, for this year’s Curtains Up program presented by students in grades 4-6. (Doors will open at 10:15 for parents/guests.) This year’s program includes two plays- a folk tale and a mystery. The entire program will last about 45 minutes.



Friday, May 24

ECS holds a noon dismissal on Friday, May 24. There will be no PM care service provided on this Memorial Day holiday weekend. Students not picked up by 12:20 will be charged the standard ECS late pick-up fee of \$15 per ¼ hour or increment thereof.



Closing out the 2023-24 School Year

ECS will hold full day classes with AM and PM extended care through Thursday, May 30. ECS will open “normally” with AM care on Friday, May 31, and will close at 12:00 noon with no PM care. Students not picked up by 12:15 will be charged the standard ECS late pick-up fee of \$15 per ¼ hour or increment thereof.



K5 Graduation Ceremony ~ Thursday, May 30 @ 7:30 PM

ECS will formally acknowledge the academic accomplishments of our K5 students in the church auditorium at 7:30 PM on Thursday, May 30.



Awards Ceremonies ~ May 31

ECS celebrates the accomplishments of our PreK students in the auditorium at 10:30 AM on Friday, May 31. At the conclusion of this ceremony, PreK students will be dismissed to parents who are able to attend. Teachers will supervise remaining students until our 12:00 noon dismissal.

ECS will recognize the academic accomplishments of students in K5 through grade 6 during our 11:15 AM student body assembly in the auditorium on Friday, May 31.

Parents attending our awards ceremonies are invited to park in the front parking lot and may leave with their students at the conclusion of the ceremonies. Parents unable to attend these ceremonies may pick up their students during our standard dismissal in the back parking lot from 12:00-12:15 PM. Students not picked up by 12:15 will be charged the standard ECS late pick-up fee of \$15 per ¼ hour or increment thereof.