



Welcome to ECS

August 2023

Teaching Staff

Kindergarten-3	Mrs. Lindsey Ledoux
Kindergarten-4	Mrs. Ashley Kisselman
Kindergarten-5	Mrs. Sheryl Simonsen
Grade 1	Miss Keri Rodgers
Grades 2-3	Mrs. Carissa Smith
Grades 4-6	Mrs. Lydia Ascher
Art	Mrs. Whitney Stensgaard
Physical Education 2-6	Mr. Kevin Stensgaard

Administrative/Support Staff

Lead Pastor	Pastor Ben Smith
Assistant Pastor	Pastor Trevin Ascher
Administrator	Mr. Keith Paddock
Ministry Secretary	Mrs. Tiffany French
Billing & Bookkeeping	Mrs. Paula Paddock
Kitchen Supervisor	Mrs. Laura Haberkorn
PM Care Supervisor	Mrs. Whitney Stensgaard

Entry Information

AM Extended Care Arrivals (6:30-7:50)

Park in the back parking lot and escort student to the Fellowship Hall (basement)

AM Entry (8:00-8:15) – students report directly to classrooms at this time

ALL students: Carline drop-off in Back Parking Lot

Parents leaving students unattended at ECS before 8:00 AM will be charged a daily drop-in fee for AM care.

Dismissal Information

PM Dismissal Time (3:10-3:25)

[Have your Photo ID ready to show ECS personnel in the car line]

ALL students: Carline Pickup in Back Parking Lot

PM Extended Care Dismissal (3:25-6:00)

Short term parking in back parking lot

Photo ID pick-up of students

Students will typically be on the playground or in the Fellowship Hall

Extended Care Program (for registered users only)

- PM “drop-in” students *who fail to provide notice to ECS by 12:00 noon* will be billed at the daily drop-in rate with an additional \$5 penalty for an unscheduled “drop-in.”
- Students not enrolled in extended care may not use the playground while extended care is in session.
- An *EC Program Usage Change Form* will be required to effect changes in registered usage.

Calendar Reminders

- Monday, August 28 First day of school
- Monday, September 4 Labor Day: no extended care or school; offices closed
- Wednesday, September 6 AWANA starts @ 7:00 PM
- Monday, September 25 School Picture Day

Medical Reminders

Do not send any student exhibiting symptoms of illness to school.

ECS requires parents to pick up children displaying symptoms of illness immediately.

We encourage students to bring re-fillable water bottles to minimize the use of the water fountains.

Financial Information (see financial sheet and ECS handbook for additional details)

- ECS accepts tuition payments exclusively through the TuitionEP app.
- Your account must be current by Friday 8/25 for your child to enter the classroom on Monday.
- ECS assesses miscellaneous charges monthly: drop-ins, monthly lunch orders, field trip expenses, etc.
- TuitionEP assesses a \$25 late payment fee on any outstanding balance after the 10th of the month.
- Students with an account balance will not be permitted into the classroom after the 25th of the month.
- Direct your billing questions to accounting@englesidechristianschool.org.

Inclement Weather Policy

ECS typically follows Fairfax County Public Schools inclement weather cancellations, or delays as follows:

- Delayed Entry
 - Extended care opens for regular users at 8:30 AM (daily drop-in rate applies to all other students).
 - Doors open for student entry at 10:00 AM with classes starting at 10:15.
- School Cancellation
 - No extended care or classes will meet. The school office will be closed.
- Early Dismissal
 - ECS will close at 1:10 PM with dismissal time running from 1:10-1:25.
 - PM extended care will be cancelled.
 - ECS encourages parents to find emergency contacts near ECS who can pick up your children in such conditions.

ECS will confirm its inclement weather plan by releasing a TuitionEP notice and posting its closure plan with WTOP (103.5FM/wtop.com).

ECS may resume classes earlier than FCPS after major weather events. In this case, ECS will notify parents via TuitionEP. WTOP will not publish “opening on time” notices for ECS.

ECS does not observe FCPS calendar adjustments relating to inclement weather.

Miscellaneous

Popsicles on the Playground is a parent-organized event scheduled this Sunday afternoon. Tonight’s flier has additional information about this event.

ECS-logo Fleece: These are available for purchase (\$35/fleece) through the kind efforts of a parent. Please see Christine Cloaninger in the lobby for additional information and to place orders.

Volunteers Needed: ECS is looking for room parents, lunchroom assistants, substitute teachers, CDL bus drivers, and more- if you’re able to help us out in any way, please sign up here! Many thanks to Mrs. Margaret Hiler for coordinating this site!

